

Windsor, Ontario December 20, 2012

A meeting of the **Family Aquatic Complex Steering Committee** is held this day commencing at 10:00 o'clock a.m. at the Art Gallery of Windsor, there being present the following members:

Councillor Drew Dilkens, Chair  
Councillor Hilary Payne  
Councillor Ed Sleiman  
Councillor Fulvio Valentinis

**Absent:**

Councillor Ron Jones

**Guests in attendance:**

Max DeAngelis, Ellis-Don/DeAngelis Joint Venture  
Doug Farmer, Ellis-Don/DeAngelis Joint Venture  
Mike Mertz, Site Superintendent, Ellis-Don/DeAngelis Joint Venture

**Also present are the following resource personnel:**

Shelby Askin-Hager, Deputy City Solicitor/Manager Purchasing & Risk Management  
Joe Baker, Project Administrator  
Onorio Colucci, Chief Financial Officer & City Treasurer  
Pat Lewis, Marketing & Communications Officer  
Cathy Masterson, Manager of Cultural Affairs  
Jason Moore, Senior Manager of Communications & Customer Service  
Mike Palanacki, Executive Director Operations  
Helga Reidel, Chief Administrative Officer  
Don Sadler, Project Manager  
Dan Seguin, Manager of Financial Accounting  
Rob Slater, Executive Initiatives Coordinator  
Mario Sonogo, City Engineer  
George Wilkki, City Solicitor  
Jan Wilson, Executive Director Recreation & Culture  
Karen Kadour, Committee Coordinator

1. **CALL TO ORDER**

The Chair calls the meeting to order at 10:04 o'clock a.m. and the Steering Committee considers the Agenda being Schedule "A" ***attached*** hereto, matters which are dealt with as follows:

2. **ADOPTION OF THE MINUTES**

Moved by Councillor Payne, seconded by Councillor Valentinis,  
That the minutes of the Family Aquatic Complex Steering Committee meeting held September 26, 2012 **BE ADOPTED** as presented.  
Carried.

3. **DECLARATIONS OF CONFLICT**

None disclosed.

4. **BUSINESS ITEMS**

4.1 **Financial Summary Update**

D. Seguin advises grants received from OMAFRA to date amount to \$13,500,000 for a net project cost of \$9,200,728 prior to corporate recoveries.

D. Seguin reports to date, the remaining unencumbered and unspent balance in the overall project contingency account is \$1,294,041. He notes the project remains on budget and on schedule.

D. Sadler notes there may be future enhancements to the Complex which will be brought to the Steering Committee for approval.

O. Colucci states only "necessary" improvements are being approved at this time as to avoid jeopardizing the budget.

In response to a question asked by Councillor Payne regarding if there are any proposed design changes, M. DeAngelis responds some walls will be relocated for functionality and operational changes.

Moved by Councillor Sleiman, seconded by Councillor Valentinis,  
That the report of the Project Accountant dated December 13, 2012 entitled "Financial Summary Update – November 30, 2012" **BE RECEIVED**.  
Carried.

#### 4.2 Project Manager's Update

D. Sadler states the following milestones relating to the construction schedule have been met:

- Finished roof over the centre of the complex containing the basement and the 71 metre pool natatorium.
- Pumps and filters for the 71 metre pool have been installed.
- Building is closed in and gas installed to supply winter heat for the outside works.
- Steel and roof deck placed for the water park allows for exterior walls to be completed and winter works may commence in this area.
- Mechanical and electrical work is ahead of schedule (major component of the project).
- District Energy hot and cold water in ground piping is complete allowing more regularized construction equipment movement and building exterior to proceed.
- Removal of contaminated soils is 90% complete.
- Temporary move in date for staff training and system operation is June 15, 2013.
- Exterior hard surfacing and landscaping complete with roadway improvements to Church and Bruce will be complete for the games in August.
- Construction will continue within the water park, but closed off to the public during the games.

D. Sadler notes the regular review of the construction schedule and meeting milestone dates allows that the facility will be available for the summer of 2013 to host the International Children's Games.

In response to a question asked by Councillor Sleiman if the steel on the north side of the building will be galvanized, M. DeAngelis responds the steel is raw and will be fireproofed.

Moved by Councillor Sleiman, seconded by Councillor Valentinis,  
That the report of the Project Manager dated December 13, 2012 entitled "Project Schedule Family Aquatic Complex" **BE RECEIVED.**  
Carried.

#### 4.3 Report No. 7 of the Community Public Art Advisory Committee

The Community Public Art Advisory Committee at its meeting held October 9, 2012 adopted the following motion:

Moved by J. Langlois, seconded by L. Nazarewich,  
*"That the application by Renate Jakupca, International Centre for Environmental Arts (ICEA) to donate a Windsor Peace Stone from the World's Children Peace Monument to be placed at the Family Aquatic Centre BE SUPPORTED."*  
Carried.

D. Sadler indicates the Windsor Peace Stone can be incorporated into the landscape design at the north side of the Family Aquatic Complex.

In response to a question asked by Councillor Valentinis regarding the placement of murals on the west side of the Complex, C. Masterson replies she will investigate funding options to undertake a mural competition and will report back.

Councillor Payne suggests flag poles (identifying the various countries participating in the 2013 International Children's Games) be erected at the Complex. J. Wilson advises portable flag poles are available for purchase.

Moved by Councillor Payne, seconded by Councillor Sleiman,  
That Administration **BE REQUESTED** to investigate and report back on the various options available relating to the purchase of flag poles.  
Carried.

Moved by Councillor Sleiman, seconded by Councillor Payne,  
That the offer of a Peace Stone from the World's Children Peace Monument to be placed at the Family Aquatic Complex **BE ACCEPTED**.  
Carried.

#### **4.5 District Energy**

S. Askin-Hager states the last phase of the District Energy process was recently completed and a written report will be provided to the Steering Committee. She indicates the exterior shell and the sound attenuation wall are subject to approval by the Ministry of the Environment. She states Arcon will design the building as a permanent structure which will house a much larger chiller and notes the design will flow with the site.

Moved by Councillor Sleiman, seconded by Councillor Payne,  
That the verbal update of the Deputy City Solicitor/Manager Purchasing & Risk Management regarding District Energy **BE RECEIVED**.  
Carried.

#### **4.6 Research for the Video Screen**

D. Sadler proposes the placement of a digital video screen on the east wall of the Complex (facing Chatham Street) with the dimensions of 23 ½ x 14 feet at an approximate cost of \$200,000.

J. Moore provides the following advantages of a digital video screen at the Complex:

- Dynamic
- Messaging can be changed immediately
- Draws visual attention
- Advertising of events

O. Colucci suggests a report outlining the logistics of the purchase of a digital video screen be provided for the Steering Committee. He states there is \$1.3 million remaining in the Contingency Fund and the purchase of a digital video screen was not included in the overall budget.

Moved by Councillor Payne, seconded by Councillor Valentinis,  
That Administration **BE REQUESTED** to report back to the FAC Steering Committee regarding the cost and logistics of purchasing a digital video screen to be placed on the east wall of the Family Aquatic Complex if approved.  
Carried.

Councillor Payne requests that an electronic sign be placed on Riverside Drive to provide public awareness of events occurring at the FAC.

Moved by Councillor Payne, seconded by Councillor Valentinis,  
That Administration **BE REQUESTED** to report back to the Steering Committee on the feasibility to place an electronic sign on Riverside Drive to provide public awareness of events occurring at the Family Aquatic Complex.  
Carried.

D. Sadler states a design scheme will be provided regarding the placement of one-colour epoxy non-slip flooring (25,000 square feet) at a cost of \$75,000. He adds the epoxy flooring will last approximately 5 to 10 years and repairs will be undertaken in patches.

## 5. FAMILY AQUATIC COMPLEX EXECUTIVE COMMITTEE MINUTES

Moved by Councillor Valentinis, seconded by Councillor Sleiman,  
That the minutes of the Family Aquatic Complex Executive Committee at its meetings held September 17, 2012, October 9, 2012, October 17, 2012, October 22, 2012, October 29, 2012, November 5, 2012 and November 26, 2012 **BE RECEIVED**.  
Carried.

## 6. OTHER BUSINESS

Following the meeting, a tour of the site is conducted by the Project Manager.

7. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:52 o'clock a.m.

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CHAIR

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COMMITTEE COORDINATOR